

ANNUAL TRAINING PLAN

年度培训计划

Department/Audience 部门/受训人员	Training 培训	Duration 培训期	Date Planned 计划日期	Date Executed 执行日期	Trainer 培训师	Observations 意见

Prepared by:
编制人:
Position:
职务:
Date:
日期:
Signature:
签名:

Approved by:
批准人:
Position:
职务:
Date:
日期:
Signature:
签名: